

We invite you to be an active part of the presentation. Before we begin, please join us on Pear Deck by following these instructions:

Using your computer, smartphone or other device AND a Google account

1. Log onto www.peardeck.com/join
2. Password: lskdj

We will have questions throughout the presentation and your input is greatly appreciated. Thanks!

The “Paperless” Athletic Office

PRESENTED BY....

Mr. Homar Ramirez
NCISAA Executive Director
Charlotte, NC

Mr. Nick Rathmann
Blake Athletic Director
Minneapolis, MN



I HATE
PAPERLESS
OFFICES.

©SHANNON
WHEELER

How long have you been an Athletic Director?

- New AD's (1-3 yrs)
- Young AD's (4-9 yrs)
- Veteran AD's (10+)

Our Goals for Today...

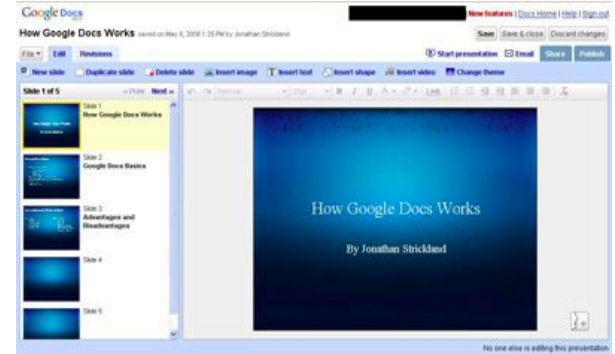
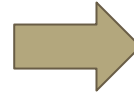
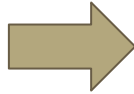
- Our goal is that you leave today having heard, seen or thought of a way to improve your department.
- With the diverse schools represented in the room, along with the numerous programs/different softwares that are available, we want to touch on what has allowed us to become a bit more efficient and productive.
- We are not experts, so if you have something to add - please do so... we are all athletic administrators trying to get better.

How we created this presentation?

Email presentation

to Facetime (several times)

to Google Doc



Your STYLE is your own no matter the times



- Public, Private, Charter
- State Organizations
- Urban and Rural

Are you ready?

As you move to an environment that relies less on traditional methods and embrace the newer modes of communication, it is imperative that you are/have:

- Organized
- Communicating
- Processes
- Contingency Plans



What does it look like in your school?

1. What's it look like at your school?
 - a. How large is your staff?

Staff

1. North Carolina Independent Schools Athletic Association
 - a. 1 Executive Director
 - b. 1 Associate Director
 - c. 1 Business Manager
 - d. 17 Sport Managers

2. Blake
 - a. 1 Athletic Director
 - b. 1 Assistant Athletic Director
 - c. 1 Game Operations
 - d. 1 Office Manager
 - e. 1 Athletic Trainer
 - f. 135 Coaches

It was only 1995...



What are you doing to not be stuck in 1995?



4 Areas to Consider

1. Game Management
2. Scheduling
3. Survey, Forms & Documents
4. The Fun Stuff

Game Management

1. Inclement Weather
 - a. Weatherbug link [here](#)
2. Game Script
 - a. Link [here](#)
3. Emergency Action Plan
 - a. Link [here](#)

Scheduling

Are you currently utilizing a program?

- rSchool Today
- Schedule Star
- SportsPak
- In-house, district wide program
- Google Doc
 - Link [here](#)

Surveys, Forms & Documents

1. End of Season Surveys
 - a. Link [here](#)
2. Health Forms
 - a. Physicals
 - b. Medical Release
3. State Tournament Tickets
 - a. Link [here](#)

The Fun Staff

1. Mobile App
 - a. Blake's Defend the Den from SuperFanU. Link [here](#)
 - b. Other options
2. Webcasting
3. Website
4. Programs
5. Social Media
 - a. Twitter - Tweet Deck
6. Hall of Fame
 - a. Scrolling Kiosk
7. Meetings
 - a. Video Conference Call
 - b. Audio Conference Call

Share your ideas

Please contact us:

Nick Rathmann nrathmann@blakeschool.org

Homar Ramirez hramirez@ncisaa.org

Questions?