

NFHS FINANCIAL REPORT OF SANCTIONED EVENT

Name of Event _____ Date of Event _____

Site of Event _____
City State

Host School _____ Co-sponsor, if any _____

Income

- 1. Ticket Receipts\$ _____
- 2. Program Sales... ..\$ _____
- 3. Souvenir Sales... ..\$ _____
- 4. Program Advertisement.....\$ _____
- 5. Sponsorships... ..\$ _____
- 6. Entry Fees.....\$ _____
- 7. In-Kind Donations.....\$ _____
- 8. Other income (Please itemize)... ..\$ _____
- TOTAL**\$ _____

Expenses

- 1. Tournament Payroll/Personnel Costs\$ _____
- 2. Value of Awards, Medals or Trophies to Players, Coaches and Teams\$ _____
- 3. Value of T-shirts and Other Apparel/Gifts to Players, Coaches and Teams.....\$ _____
- 4. Venue Rental... ..\$ _____
- 5. Team Travel Expenses... ..\$ _____
- 6. Team Room and Board.....\$ _____
- 7. Insurance.....\$ _____
- 8. Sanctioning Fee.....\$ _____
- 9. Other Expenses (Please itemize)... ..\$ _____
- TOTAL**\$ _____

***As an alternative to completing the above portion of this form, you may attach your income and expense report for the event.*

ADVANCES, REIMBURSEMENTS AND OTHER PAYMENTS TO EACH PARTICIPATING SCHOOL:

School _____ Amount \$ _____

School _____ Amount \$ _____

School _____ Amount \$ _____

School _____ Amount \$ _____

(Use additional sheets as necessary)

Were all schools, as well as their employees and agents, treated equally from a financial standpoint? Yes No

Financial Report Certified by:

Principal of Host School Sign/Print Name Date

Chief Financial Officer for Event Sign/Print Name Date

Copies of this completed form will be forwarded by the NFHS to the involved State Associations.

Mail completed form upon request by the NFHS. Please mail to: National Federation of State High School Associations, Attn: Sanctioning Department, PO Box 690, Indianapolis, IN 46206.